

**Budget Bridal Expo**  
**Expo Guidelines & Agreement**  
**Winter Show February 8, 2015**

Due to limited available space, we reserve the right to limit the number of vendors in each category. We try to keep a minimum of 2, maximum of 3 in any one category. Space will be given on a first come first serve basis.

\_\_\_\_\_ ***Initials*** *All vendors are required to bring a door prize for our drawing . The door prize must be a \$25 value or more. The prize cannot be a percentage off your service.* You must fill out the prize section of this registration form. It is your responsibility to bring the prize on the day of the expo. Hold on to the prize and the winning bride or groom will visit your table to retrieve it.

\_\_\_\_\_ ***Initials*** Any and all damages to the ballroom that is specific to a vendor are at the expense of that vendor. All decorations, sound/electrical equipment (Bring your own extension cord and duct tape) or supplies must be provided by the exhibitor.

\_\_\_\_\_ ***Initials*** All Bridal Expo vendors and their employees must confine their activities to their space. Handouts (including literature, souvenir items and promotional materials) may be distributed only from your display space – not from the aisle. You cannot walk around to pass out your materials. Allow the brides to visit your space.

\_\_\_\_\_ ***Initials*** Vendors are not allowed to eat at their table. We do recognize that you may want to take a break. So, you will need to bring a partner to cover your table when you take a break. Vendors need to be available at all times at the show and to be sociable. The bride may not always initiate conversation.

\_\_\_\_\_ ***Initials*** If your business provides more than one service, you will need to disclose that to us. For example, if your application only say “makeup artist”, you are not able to advertise photography, jewelry, or other services at the show unless you have cleared it with the show’s producer. If you break this rule, you will be asked not to market the items you did not disclose or asked to leave the show. **NO EXCEPTIONS ! Categories are limited!**

**PAYMENTS: A deposit is required to hold your space at the expo ASAP.**

\_\_\_\_\_ **Initials** Final Payments are due by ***January 8, 2014.***

Spaces will not be held without a deposit. Final payments not made on time may result in loss of space.

**Payments can be made on the website [www.budgetbridalexpo.com](http://www.budgetbridalexpo.com)**

**1. Payments made after deadline may not receive inclusion.**

**2. EXHIBIT SPACE WILL NOT BE RESERVED WITHOUT PAYMENT.**

\_\_\_\_\_ **Initials** Due to limited space, there are no refunds for cancellations. If you reserve your space and you are not able to attend the show, your payment can be applied to the next show or you may receive the list of brides who attended the show.

\_\_\_\_\_ **Initials** You are only allowed to advertise 1 Business per table. You are NOT permitted to give out any literature advertising other businesses or services except your own.

\_\_\_\_\_ **Initials** **Each vendor is provided with an 6ft table to display their work.**  
If you require special placement at the show, we must know in ahead of time. If you bring items that exceed that, you may not be permitted to set it up. If you require extra space, please let us know in enough time. Extra space can be purchased as long as it's available. Wall space and electricity will be available for those who request it only per availability.

\_\_\_\_\_ **Initials** Each vendor is required to donate a prize toward the raffle . The prize should have a \$25 value.

**Violation of any rule will result in termination from the show and all future shows.**

**Please check one**

**Standard Table** \_\_\_\_\_ **Featured Table** \_\_\_\_\_ **Sponsored Table** \_\_\_\_\_

Print Company

Name \_\_\_\_\_

Print Your

Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_